



## Wahoo! Grill Wedding Event Information

Welcome to Wahoo! Grill, where dream weddings come to life in the heart of Decatur, GA! Whether you're planning an intimate ceremony or a grand celebration, our charming spaces, expert planning team, and all-inclusive packages ensure your special day is unforgettable. Here's everything you need to know to start planning your big day with us:

We hold weddings on our Open-air Patio, surrounded by our beautiful garden. We hold receptions in our Private Garden which has a cobblestone floor, and chandeliers and is surrounded by gardens. For larger events, we include the adjacent Open-Air Patio, glass-walled Garden Room & Main Dining Room.

To successfully coordinate our events with each other and with our dining guests, there are some limitations on event start times.

For weddings and receptions, the start times are as follows:

- Daytime weddings (3.5 hours); starting between 11am and 11:30am
  - Daytime receptions (3 hours); starting between 11am and 12pm
  - Evening weddings and receptions (4 hours); starting between 5:30pm and 6pm
- (These times can be modified depending on the day. Extending the reception is also an option so please ask our Event Team about this!)

### Ceremony & Reception Fees:

#### Ceremony + Reception

**\$3,900 fee for PEAK season:**

March, April, May, June, September,  
October, November, December

**\$2,900 fee for OFF- PEAK season:**

January, February, July & August

March, April, May, June, September,  
October, November, December

#### Reception Only

**\$2,000 fee for PEAK season:**



**\$1,800 fee for OFF- PEAK season:**

January, February, July & August

### **Ceremony Only**

**\$1,900 fee for PEAK season:**

March, April, May, June, September,  
October, November, December

**\$1,500 fee for OFF- PEAK season:**

January, February, July & August

## **What's Included for Ceremony + Reception, Reception only, Ceremony only**

Day of Coordinator: This person will conduct the rehearsal and also guide you through every detail of your rehearsal, wedding ceremony and reception.

Planning: Our event team will personally guide you through the planning process using our advanced event software program. This program will organize all your details in one place which you will be able to access online. Our team will enter all your specific wedding details to put you at ease and make your planning run smoothly. Our team is available for your questions and to provide you guidance throughout the entire planning process, which includes the following:

- Planning timeline with questions for the engaged couple to answer
- Mapped out schedule by the month and week
- Processional and reception details
- Detailed day of timeline
- All set-up details
- Cost estimate
- Payment schedule options
- Convenient online payments

Bridal Suite: Seating for up to 6 guests, full-length mirror, vanity with mirror, adjoining bathroom, decorative wedding gown hook, storage and closet for personal items. Access to bridal suite is granted 1.5 hours prior to ceremony.

Ceremony Space: We provide a brick inlay aisle runner and can seat up to 110 seats plus additional standing room. This includes gold chivari chairs, reserved signs for ceremony seating and table for candles and ceremony. Photographs may be taken in the ceremony space up to 1.5 hours prior to event.

### Decor:

Dining Tables: gold chivari chairs, cream tablecloths, black linen napkins, votive candles

Ceremony & Reception spaces:

- Chandeliers & twinkle lights
- Various gift card boxes for you to choose from
- Welcome sign with your names on a decorative easel
- Cake table, various cake pedestals, cutting sets
- Additional floor & table easels for any items you would like to provide

- Pillar candle holders, translucent white votives for dining tables
- Potted plants
- Rustic wooden risers for food stations
- Coat rack & hangers-Sign in/Gift/Favor
- Unity candle
- Memory
- Sweetheart table (separate for the couple of honor)

Audio-Visual Equipment: Lavalier microphone for officiant, Speaker system for your music device, Table, electrical outlets & extension cords for DJ or live music

Set up & break down: Staff conducts full set up of our complimentary decor and clean up after event. If you would like our staff to set up any décor you or your decorator provide there is an additional fee. Set up and break down times are not included in your allotted event time. See Décor on pg.8 for more details.

### Recommended spaces based on guest count:

#### *GUEST COUNT*

#### *SPACE*

***UP TO 40 GUESTS FOR SEATED EVENT***

***UP TO 60 FOR MINGLING EVENT***

***\*The Private Garden is a tented outdoor space. Perfect for year-round use, it features clear, retractable walls and in warmer months we add air coolers and fans and heaters during the winter. \****

***Private Garden***



**41-80 GUESTS FOR SEATED EVENT**

**81-110 FOR MINGLING EVENT**

*\*The Open-Air Patio is adjacent to the Private Garden. It's an uncovered space, with shade sails up above that provide protection from the sun and light showers. Air coolers and fans are added in warmer months, and heaters during the colder months.\**

**Private Garden & Open-Air Patio**



**81-120 FOR SEATED EVENT**

**81-140 FOR MINGLING EVENT**

*\*The Garden Room is an indoor space with glass walls and connected to the Open-Air Patio through french glass doors.\**

**Private Garden, Open-Air Patio & Garden Room**



**121-180 FOR SEATED EVENT**

**151-180 FOR MINGLING EVENT**

*\*The Main Dining Room is indoors and connected to the Garden Room through green french doors\**

**Restaurant Buyout: Private Garden, Open-Air Patio, Garden Room & Main Dining Room**





**Food & Beverage Minimums (*this does not include labor, taxes, fees or rentals*)**  
***Room fee: 4.5% of total food and beverage spend for private events***

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**Peak Season (March, April, May, June, September, October, November, December):**

Private Garden (During our peak season, the Private Garden is prioritized for larger party sizes.)

- All daytime events less than 40 \$1200
- All evening events Monday-Saturday (3pm or later) less than 40 \$2500

**Monday-Thursday evening, Monday-Friday day, Saturday/Sunday brunch, Sunday evening**

- Private Garden & Patio \$3,000
- Garden Room, Patio & Private Garden \$5,000
- Restaurant buyout \$8,500



### **Friday evening and Saturday evening-**

- Private Garden & Patio \$5,000
  - Garden Room, Patio & Private Garden \$8,500
  - Restaurant buyout \$13,500
  - New Year's Eve buyout \$15,000
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### **Off-peak Season (January, February, July, August):**

#### **Private Garden**

- Monday- Sunday evening, Monday-Sunday day \$1000

### **Monday- Thursday evening, Monday- Friday day, Saturday/Sunday brunch, Sunday evening**

- Private Garden & Patio \$2,000
- Garden Room, Private Garden & Patio \$4,500
- Restaurant buyout \$8,000

### **Friday evening and Saturday evening-**

- Private Garden & Patio \$4,000
- Garden Room, Private Garden & Patio \$8,000
- Restaurant buyout \$12,000

### **Deposit:**

A non-refundable deposit is required to secure your date. By placing the deposit, you agree to the Wahoo! policies. We will take the payment online through our event portal. However, you may call and give your credit card information to a manager or Event Team member. The deposit will be refunded within 24 hours after the event. Any damages to property will be deducted from the deposit.

\$500 for Ceremony + Receptions, Ceremony only, Receptions only

\$1000 for restaurant buyouts and off-site events

### **Cancellation Policy:**



- In the event of cancellation by the client, the deposit is non-refundable.
- If you need to cancel your booking due to a COVID-19 outbreak, as long as you cancel at least 14 days in advance of your event we will apply a credit of 100% of the deposit towards a future event with a food & beverage total of equal or greater value, booked within one (1) year from the date of cancellation. Refunds are not available for any COVID-19 related outbreak.
- In the event of unforeseeable circumstances beyond the control of either party (such as natural disasters or government restrictions), any payments made will be applied to a rescheduled date, or refunded minus the deposit.
- If the event is canceled within 5 days of the event, the deposit is forfeited. In addition, we will charge the value of what's been purchased and prepared for your event and the staff to be paid.
- Event parties arriving 30 minutes or more after the event start time may forfeit their deposit.

#### **Final payment:**

- This is due 48 hours prior to your event. The deposit will be refunded within one business day after the event. Any damages to property will be deducted from the deposit. Credit processing fee will apply.
- Payments can be made via credit card, debit card, bank transfer or check. We are cashless.
- For bank transfer or check, the final payment is due 10 days prior to the event date.
- Any amendments to the contract within 7 days of the event that affect the final payment (such as additional services) may incur an additional fee of \$25.

#### **Hold Policy:**

- There is no payment required to hold a date. If someone else inquires we will notify you and provide 24 hours for you to pay the deposit or release the date.
- After the 24-hour window, if no deposit has been placed the date will be available to the first interested party to place a deposit.

#### **Menu:**

- Wahoo! offers a variety of menus for you to choose from; they are available on our website at [www.wahoogrilldecaturn.com](http://www.wahoogrilldecaturn.com). Pricing does not include 8% tax or service fee.
- Menu must be finalized 2 weeks prior to your event.
- Menus for parties of 20 and more are served from a food station. Plated meals are only an option for parties less than 30. Our buffet is done much more elegantly than a normal buffet, as we handle all the serving. Your guests step to the station and let the staff know which items they want, our staff puts the items on the plate and hands the plate to them. With food stations, guests are also able to try all of the entrees in the selected menu rather than having to select just one.
- Children's menu is available for ages 4 to 12; there is no charge for children ages 3 and under.
- Our Chef is available Wednesdays and Thursdays at 4:30pm for menu tastings and there is a fee of \$10 per person. We will provide tasting portions of each item from your selected menu, except for the salad course, seasonal items and sides. When you're ready to confirm we'll need to know the preferred date and the total number of guests. We require at least a one-week notice to set this up.





### **Guest Count:**

- We require a final confirmation and a guaranteed number of guests 2 weeks prior to the event.
- If the number of guests in attendance is 20% over the final guest count the host will be charged for the additional guests and the deposit will be forfeited.

### **Alcohol:**

- We offer a variety of open-bar beverage packages from which you can choose. These are available along with our current wine list on our website.
- The beverage packages are set up like an open bar and each adult 21+ is charged the price of your package since we assume some guests will have one drink, some will have several drinks, and some will not drink at all.
- The full bar package includes a choice of highball cocktails, 2 wine selections, and 2 beer selections. A highball cocktail is the choice of liquor with a non-alcoholic mixer: coke, diet coke, sprite, ginger ale, cranberry, tonic, or soda water. This will not include shots or other specialty cocktails (i.e., margaritas, old-fashioned, martini, etc.).
- Wine tastings of our event beverage package wines are available Tuesday-Thursday from 5pm to 6pm by appointment only. If you want to try wines from the restaurant list, please email any specific Wahoo! wines you would like to taste 1-week prior to the tasting; otherwise, we will choose a variety of wines for your tasting.
- Satellite cash bar setup inside the space is an additional \$250.00 fee (additional fee applies for time extension)
- If you don't select a beverage package and guests visit the restaurant bar to start individual tables, a \$150 fee will be added. If you prefer no alcohol in the space no fee will be incurred.
- It is illegal to bring alcohol onto the premises.
- Payment for alcohol consumed by guests is the responsibility of the contracting party unless otherwise stated.
- We reserve the right to refuse to serve any guest who appears to be intoxicated.

### **Event Times:**

To successfully coordinate our events with each other and with our dining guests, there are some limitations on event start times. For weddings and receptions the start times are as follows:

- Daytime weddings (3.5 hours); starting between 11am and 11:30am
- Daytime receptions (3 hours); starting between 11am and 12pm
- Evening weddings and receptions (4 hours); starting between 5:30pm and 6pm

These times can be modified some depending on the day. Extending the reception is also an option so please ask our Event Team about this!

**Pricing:** Estimates are valid for 30 days. The menu and beverage package pricing are locked in at the time the deposit is paid.





### Service fee:

- We require a minimum of 2 staff members for up to 25 guests and 1 additional staff member is required per each additional to 25 guests.
- We allot 3.5 hours for daytime weddings, 3 hours for daytime receptions and 4 hours for evening receptions. You may extend this time for \$60 per staff member per hour. This fee also applies to the Day of Coordinator. For daytime events, the amount of time extended also depends on what's scheduled for the evening.
- We allot 1 hour for ceremony only and require 2 staff members and the Day-of-coordinator for up to 120 guests

### Décor:

- Flowers: You may contact our in-house florist for arrangements (Erin Green- [o.peoples@yahoo.com](mailto:o.peoples@yahoo.com), cell 404.456.4227) or you can work with your own florist. We do not allow plastic/silk flowers (all greenery must be real); deposit will be forfeited if any of these items are brought in.
- All decorations must be approved; no noise makers, confetti, plastic, or silk flowers/greenery is allowed. All greenery must be real. Deposit will be forfeited if any of these items are brought in.
- The dining tables are set with cream tablecloths, black napkins in a waterfall fold with 1 fork and 1 knife on top, translucent white pillar candles, a water glass, and a coaster for bottled water.
- Our plates are porcelain and set up on the food station since we handle all the serving
- Sparklers are permitted with the following stipulations:
  - They can only be used outside in an area that is NOT covered
  - Host must tie a ribbon to each sparkler so they can be easily found when guests drop them
  - Host must provide lighters (one per every 10 guests)
- Floating paper lanterns with live flames are not permitted.
- Taper candles with real flames are not permitted; please let your florist know this.
- Please bring wedding décor to the rehearsal with detailed instructions; our team will place the décor during setup. If there is an extensive amount of décor (beyond sign in items, photos on easels, standard table centerpieces) we will require additional staff to have the space set up in a timely manner; we will discuss this with you prior to your final approval.
- Complimentary dining table set up of your decorations by our staff includes: tablecloths, precut runners, chargers, candles, napkins, and table numbers. Set up of flowers, napkin rings, place cards, chair covers or chair sashes will require an additional fee.
- Wahoo! is not responsible for any items left behind.
- Please pick up any equipment or décor within 24 hours of your event.
- For liability reasons guests and staff are not allowed to stand on a chair, step stool or ladder. We hire a licensed contractor to hang any décor; this fee starts at \$150 and is dependent on the scope of work.
- For balloon installations, you are responsible for the breakdown. If you want our assistance, we charge a \$100 fee and this can be assessed that day or confirmed ahead of time. If balloons or balloon pieces are left in the garden a \$100 fee will be charged to the card on file.



### **Music/AV:**

- A DJ and/or live music is allowed but they must be hired from our Recommended Vendors List. The space is available to all vendors 2 hours prior to the event start time.
- We have a decibel meter and will let you know if the music is too loud. If we receive a noise complaint, the music will have to be completely turned off.
- If NOT hiring a DJ/live music:
  - If you use your own playlist, we have a speaker system with Bluetooth connection to your device. We recommend downloading the playlist ahead of time. If the internet is needed, you are required to provide your own hotspot as our wifi is unreliable.
  - AV support includes a cordless microphone and amplifier for toasts, as well as a 50" Presentation Monitor for displaying a video or slideshow. Please coordinate with our team in advance to test your setup.

### **Parking:**

- We provide valet service for events with 30 guests or more. The fee for guests is \$6 per car.
- If your event is scheduled at a time when valet is offered, you may pay for your guests' valet service:
  - With valet we assume that some guests will carpool, some will drive alone and some won't drive at all, so we \$6 per PERSON including gratuity. With this option, we add this to your bill up front and it's the fee X final guest count (i.e. \$6 x 148 = \$888)
  - If you prefer to pay PER CAR, the cost is \$12 per vehicle including gratuity. The day-of-coordinator will count the total number of vouchers turned in at the end of the event and deduct this amount from your deposit.
- If your event is scheduled at a time when valet is not normally offered we can provide this service; the fee is \$100 or \$12 per car including gratuity, whichever is greater.
- Please encourage guests to carpool or rideshare: For events with more than 100 guests, this is especially important due to limited parking availability. This helps ensure a smoother parking experience for all attendees.
- Free self-parking is only available for parties under 30 when there are no other events scheduled. When valet service is not scheduled there are 2 parking lots available as well as off-street parking.

### **Weather Contingencies:**

- We use our outdoor spaces year-round. During the colder months we add heaters and single-use lap blankets; during the warmer months we add air coolers and fans.
- In the event of rain, the ceremony will be moved to the Private Garden or the glass-walled Garden Room; the event team will provide more details based on your guest count.
- There is a \$1000 rental fee (plus tax) to tent the Open-Air Patio in the event of rain; please ask the Event Team for the deadline on approval of set up

### **Salon:**



- The adjoining hair salon is available to rent for your hair and/or makeup needs. This must be booked at least 12 weeks in advance. We also have hair stylists available on our vendor list. Please contact the salon manager Jessica Anderson via text at 404.502.5171 for more information on rental rates and availability.

#### **Liability Insurance:**

- Event liability insurance is required for all weddings, receptions and events that utilize two rooms. We require a general liability policy issued in either of your names. The minimum requirement is \$ 1 million per occurrence with a \$ 2 million aggregate. This insurance is available on our [site](#) as a convenience; however, you may use any insurance company you wish to

The most current version of our policies will supersede any other version. Please check the website for the most current version.